



Don't do anything

Am I as an Employer entitled to receive the JobKeeper payment

No

Yes

Is my Employee's gross salary more than the above amounts per pay cycle

No

Yes

Excess amount required to bring gross salary to the payment minimum

No adjustments required

Excess amount is entered as a fixed amount into the Employees payrun

Excess amount **IS NOT** subject to Super

Excess amount **IS NOT** subject to Entitlements

Excess amount **IS** subject to PAYG-Withholding

PAY CYCLE

GROSS

Weekly

\$750

Fortnightly

\$1,500

Monthly

\$3,250